

## Minutes: Monday 16<sup>th</sup> March 2026

### Frankland River Primary School Board Meeting

<b>Time:</b>	6.30pm - 8.00pm
<b>Date:</b>	Monday 16 <sup>th</sup> March 2026
<b>Location:</b>	Staffroom Frankland River Primary School
<b>Chair:</b>	Mr Charlie Russell
<b>Apologies:</b>	Adele Alvarez
<b>Present:</b>	Bronwyn Morris, Charlie Russell, Linney Breytenbach, Jess Marshall and Chloe Casson

Time	Item	Documents	Purpose	Led By	Recommendations
6.30pm	School Board Report	School Board Report	To inform	Principal	<p><i>That the school board report written by Jarrad Beech be adopted.</i></p> <p><i>Chloe endorsed Jarrad's report. The school board adopts Jarrad's report as an accurate summary of board actions in 2025.</i></p> <p><i>Charlie Russell was nominated as the new school board chairperson.</i></p> <p><i>Charlie accepted the position of School Board Chairperson.</i></p>

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6.40pm	<p>Noting of minutes of last meeting</p> <p>Matters arising</p> <p>Conflicts of interest</p>	Previous Minutes	For approval	Principal	<p><i>Minutes of previous meeting were noted.</i></p> <p><i>Charlie moved that the minutes were correct.</i></p> <p>Matters Arising:</p> <ul style="list-style-type: none"> <li>○ <i>Voucher from P&amp;C to encourage more people to pay Contributions and Charges</i></li> </ul> <p><i>Sue (MCS) has completed a letter, and a newsletter item has gone out to families explaining the new initiative. All payments need to be made by 27/3/26 to go in the draw.</i></p> <ul style="list-style-type: none"> <li>○ <i>E-safety policy update</i> <i>Bron contacted Susan McLean regarding running a presentation for families and the wider community. Unfortunately, Susan doesn't have any other events planned in WA so would be unable to provide a session/workshop. Bronwyn asked about what elements would the school board like to see included in the policy?</i></li> </ul>
					<p><i>Suggestions include:</i> <i>Responses to online incidents</i> <i>Education for students</i> <i>Education for families</i></p> <p><i>Bronwyn to complete a short Microsoft form for families to provide feedback as well.</i></p> <ul style="list-style-type: none"> <li>○ <i>Leadership Policy update</i></li> </ul> <p><i>The new approach including two student leaders (representatives) from Year 3/4/5 has been successful.</i> <i>Final review to be conducted in Term 3, ready for Term 4.</i></p>

6.55pm	School Board Induction and Mandatory Training	Induction PowerPoint	To inform	Chair	<p><i>Training to be completed:</i></p> <p><a href="#"><u>Aboriginal and Torres Strait Islander cultural awareness training   Western Australian Government</u></a></p> <p><i>Accountable and Ethical Decision Making module.</i></p> <p><i>School Board Training PowerPoint presented outlining roles and responsibilities.</i></p> <p><i>Additional supporting documents provided.</i> <i>Board members signed updated code of conduct to be kept on file.</i></p> <p><i>Bronwyn to establish a connect community for the school board to access the PL sessions.</i></p>
7.15pm	Finance  Noting of the 2026 budget	Budget and financial reports	For noting	Chair	<p><i>Annual Budget was noted by Linney and endorsed by all board members.</i></p> <p><i>Preliminary student-centred funding model statement was presented, and the different aspects of funding lines which provide our total funding.</i></p>
7.30pm	Annual Report & Business Plan Updates	Annual Report	For discussion & information	Principal	<p><i>Annual Report - sent to board members for pre-reading.</i></p> <p><i>Feedback:</i></p>

					<p><i>Graphs are better in student data section – progress and achievement graphs now make more sense.</i></p> <p><i>Remove the 2024 School Opinion survey as it is not relevant for 2025.</i></p> <p><i>Stagger the collection of data for surveys.</i></p> <p><i>Students – Term 2</i></p> <p><i>Staff – Term 3</i></p> <p><i>Parents – Term 4</i></p> <p><i>Attendance improvements have been a positive change.</i></p> <p><i>Good progress in reading achievement from Year 3-5.</i></p> <p><i>Business Plan emailed as well, and a section of the Annual Report include focus areas for 2026.</i></p>
7.45pm	Reporting to Parents	Nil	For discussion	Principal	<p>Changes for 2026 provided by the DoE aimed at reducing teacher workload. We can now have two sessions pre year for the purpose of reporting to parents. This would provide extra information to parents regarding their child's achievement.</p> <p><i>Suggestions from the school board:</i></p> <ul style="list-style-type: none"> <li>• <i>Parent interview would be good to provide more personalised information.</i></li> <li>• <i>Conferences/interviews to include more information about what parents can do to help and assist the learning process.</i></li> <li>• <i>Two sessions would be good. • Start of Term 2, following the interim report and then start of Term 3.</i></li> <li>• <i>Good lead in time is required. Start at 12.30pm and finish by 5.00pm.</i></li> <li>• <i>Tuesday is the preferred day.</i></li> <li>• <i>Bronwyn to coordinate with DoE (director of Education) and school bus service. School will close so students will need to be picked up, and or supervised at school.</i></li> </ul>
8.11pm	Close of Meeting	Council/board Calendar	For noting	Chair	<p>Affirm next meeting date and time.  <b>Monday 8<sup>th</sup> June 2026.</b></p>
<p><b>School Board Chairperson Signature:</b></p>					