

Minutes: Monday 15th June 2026

Frankland River Primary School Board Meeting

Time:	5.36pm – 7.30pm
Date:	Monday 15 th June 2026
Location:	Staffroom Frankland River Primary School
Chair:	Mr Charlie Russell
Apologies:	Nil

Time	Item	Documents	Purpose	Led By	Recommendations
5.36 pm	<p>Noting of minutes of last meeting</p> <p>Conflicts of interest</p> <p>Matters arising <i>Reporting to Parents – Parent teacher conferences</i></p> <p><i>School Board Training</i></p> <p><i>P&C voucher for Contributions and Charges</i></p> <p><i>e-Safety Policy</i></p>	<p>Previous Minutes</p> <p>Parent Teacher Conferences notes</p>	For approval	Chair	<p>Minutes of previous meeting noted. No conflicts of interest were identified relating to the agenda. Chloe moved the minutes were correct.</p> <p>Parent Teacher Conferences: Conference process did not reduce teacher workload. Needs to be one whole day in 2027 with 10-minute meetings. Family to book meetings. Parents gave positive feedback. Y4-6 students recommended to attend meetings. Trial in Term 3 2026.</p> <p>School Board Training: Fix link and follow up two outstanding screening clearances. Online module can be completed at any stage of each member's tenure.</p> <p>Voucher: \$150 voucher draw for 75% that paid to date.</p> <p>e-Safety Policy: Susan McLean not an option. Kaylene Kerr is the presenter with Kate EW also presenting PP session. This project is supported by the Frankland River P&C. Amity grant application made for \$1700. Younger student supervision provided (daytime disco) ABC POLICY- <i>Access Boundaries Communication</i> is dynamic & under regular review. AI will need to be added to the policy.</p>

					<p>Action: Will launch Policy at workshop on 31st July 2026 – first details in newsletter this week. Bron to make amendments as suggested by the school board.</p>
6.16pm	Finance	Budget and financial reports	For noting	Principal	<p>Funding agreement for schools & actuals for 2026 (96% spend is important). School breakfast program is new targeted initiative funding, Sue and Bron are currently completing the annual audit.</p> <p>Governance – Finance committee role to act on audit findings, if any. Facilities use agreements (Pilates, coaching – all signed off). Board needs to endorse funding reports – Student-centred funding statement & Operational One Line Budget statement explained.</p> <p>Lots of points of accountability explained. 96% minimum expenditure spend is on target and Bron/Sue make corrections and monitor the budget throughout the year.</p> <p>Action: Funding agreement signed by Board Chair, Charlie Russell and noted by the school board.</p>
6.36 pm	Principal Report				<p>Staff well-being PL (NAPLAN etc.) District CMS training attended by 2 EAs and one teacher from FRPS. Kate EW accredited Triple P trainer. Complaints management – Communications Policy is in development - Draft given to the board.</p> <p>Action: Feedback sought from Board within 2 weeks.</p>
6.44 pm	Behaviour Management Policy				<p>All staff to complete CMS training as part of BMP.</p> <p>Noted changes: Good standing accountability means new consequences for repeat offenders-2 reflection sheets results in loss of good-standing. Leadership group contracts need to be added into the policy. Expected behaviours noted as explicitly taught & regularly featured in newsletter. Action and reflection sheet explained. The reflection sheet to be rewritten using GYM language (Grow Your Mind- new</p>

					<p>student well-being program) during this current review. Behaviour is a learning opportunity but needs to be balanced with safety.</p> <p>Action: Bron to update policy to include new elements.</p>
7.04 pm	Close of Meeting	Council/board Calendar	For noting	Chair	Affirm next meeting date and time 21 st September at 6.30pm – Jess an apology.